Bee Grant Program
from The Bee Cause Project and Whole Kids Foundation

*This is just a copy of the application questions for your preparation purposes.

Final applications must be submitted online through our online application system.

Register your organization and apply online by clicking here.

The Bee Grant Program and Renewal Grant Program seek to stimulate in young people a curiosity about the importance of bees in our lives and food system, the need to understand and embrace them, and the value of caring about their well-being.

The Renewal Bee Grant is offered by the Whole Kids Foundation in partnership with The Bee Cause Project. The Renewal Grant may be awarded to a school or non-profit organization that has previously received a Bee Grant through this program, been a recipient in 2020 or earlier, and has submitted their progress report and annual bee grant survey. While our main goal is to support live bee program education, we understand that may not always be possible. The Renewal Grant exists to grow pollinator programming with or without live bees.

For any questions **regarding the Renewal Grant application or if you need support with your pollinator programming**, please email The Bee Cause Project at info@thebeecause.org.

For any **technical questions or issues regarding your online application**, please email Whole Kids Foundation at grants@wholekidsfoundation.org.

Grant Details

All Renewal Grants are valued at $1,000 per grant and include:

- **Monetary Grant of $500 written to the grantee organization**.

- **Technical Support, Program Development and Remote Consultation** from The Bee Cause Project.

- **Educator Resource Pack (Digital Version)**: The Educator Resource Pack is designed to guide and support Bee Grant educators through the development and growth of pollinator programming. The activities, lessons, and guides in this educator pack are designed to meet you where you are in your bee programming, whether that is in the classroom, outdoors, or distance learning.

  - Educator Guides for implementing and developing pollinator programming.
  - Core compliant lesson plans and activities equipped for classroom and/or distance learning initiatives.
  - Grow Your Bee Program! Native Bee Learning Supplements for holistic pollinator perspectives.
  - Planning tools to prepare your campus and community for native bees, pollinators, and if welcome, live honey bees.
  - Access to The Bee Cause Project Open Educational Resources portal for pollinator resources (https://www.oercommons.org/).

TIMELINE:

Application open date: **September 1, 2021**

Application deadline: **October 15, 2021**

Notification of all applicants: **December 8, 2021**

Applicants to formally accept grant by: **January 31, 2022**

Grant package will arrive by: **February 2022**

ELIGIBILITY:

1. Applicants must have received a Whole Kids Foundation + The Bee Cause Project "Bee Grant" in 2020 or earlier and have submitted their progress report and any annual bee grant surveys.
2. Funds and materials must be dedicated to support pollinator programming for students.
3. The principal or executive director must be aware of and supportive of the pollinator programs.

4. There must be an individual at the school or organization who is the designated "Bee Advocate." This role serves as the point of contact for pollinator programming.

REQUIRED READING:
Please read through all suggested reading before submitting your application:
- **Renewal Grant Overview and Support**
- **How to Grow Your Bee Program**
- **Guide to the Pay it Forward Fundraising Platform**

You can find these on The Bee Cause Project's Resource Page: https://www.thebeecause.org/resources/

APPLICATION PROCESS AND NOTIFICATION:
The application is conducted **online as a one-step process**. Visit our applicant portal during the application window to access the application: **https://wholekidsfoundation.smartsimple.com**

Your application can be saved and completed in multiple sessions. Once it is submitted, the applicant will receive a confirmation email. At this point, the application can no longer be edited.

Applications will be reviewed once the application window has closed on **October 15th, 2021**. All applicants who submitted an application will be **notified no later than December 8th, 2021**. Grant packages will be **received February 2022**.

NEED HELP or HAVE QUESTIONS?

Attend our webinars for more information about the application process and best practices on building buzzworthy pollinator programming. If you cannot make it to the webinar, the recordings will be posted after the date listed. Visit the Whole Kids Foundation website to register.

- Bee Grant Application Webinar #1: Wednesday September 15th, 2021 @ 10AM PST/12PM CST/1PM EST
- Bee Grant Application Webinar #2 w/ Open Q&A: Monday October 4th 2021 @ 3PM PST/5PM CST/6PM EST

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APPLICATION
*: Denotes required field

Eligibility Questions

- *Are you a public or nonprofit private school or a 501(c)(3) non-profit organization (US)/registered charity (CAN) that serves any grades kindergarten through 12th grade? Y/N
    - If no, the applying entity must meet the above criteria.
- Has your school/organization received a Bee Grant in 2020 or earlier from Whole Kids Foundation and The Bee Cause Project? Y/N
    - If no, this Renewal Grant is only available to previous Bee Grant recipients.

PART I: School or Organization Account Registration
Tell us about the entity that will receive the Bee Grant:

PLEASE NOTE: As a previous WKF + The Bee Cause Bee Grant Recipient, your school/organization will mostly likely already be registered in our grant management system. Please visit the SmartSimple Login Page to sign in or retrieve your password or reach out to grants@wholekidsfoundation.org for support with your account, login, or password.

If applying as a School:

U.S. School Directions:

Click "Search NCES database" to find your school's information.

Some of the information will auto-populate. If necessary, edit those fields.

Enter in the rest of the information.

> Canadian School Directions:
> Click "Search CRA database" to find your school's information.
> If you can't find your school, look for your school district's information.
> If you can't find either, please manually enter in all of the information.
> If you are able to locate your school or district, some of the information will auto-populate. If necessary, edit those fields.
> Enter in the rest of the information.

- School Name
- NCES # (US Schools only)
- Charity # (Canadian schools only – 9-digit bin number + 4-digit RR number)
- School Contact Info
    - Street Address
    - City
    - State or Province
    - County
    - Zip Code/Postal Code
    - Country
    - Phone Number
    - Website (if any)
- School District: Please list the full school district name – do not use abbreviations or other punctuations. If you are a private school, please include any relevant nomenclature for your area, otherwise, input "Private School – No District".
- Type of School (Select one)
    - Public school
    - Private School
    - Charter School
    - School District
- Lowest Grade Offered (select from the options provided)
- Highest Grade Offered (select from the options provided)
- Location Description
    - Rural
    - Town
    - Suburb
    - City
- Total enrollment
- Is your school designated as Title 1? Y/N

- Total number of students eligible for free or reduced-price lunch: If you are a private school or a Canadian school, please input the number of students on scholarship.
- Principal Name
- Principal Email Address
- Principal Phone Number

If applying as an Organization:

Canadian Organization Directions:
Click "Search CRA database" to find your organization's information. If you can't find your organization, please manually enter in all of the information. If you are able to locate your organization, some of the information will auto-populate. If necessary, edit those fields. Enter in the rest of the information.

U.S. Organization Directions:
Click "Search IRS database" to find your organization's information. Some of the information will auto-populate. If necessary, edit those fields. Enter in the rest of the information.

- *Organization Name
- *EIN (US schools only)
- *Charity # (Canadian schools only – 9-digit bin number + 4-digit RR number)
- * Contact Info
  - o Street
  - o City
  - o State or Province
  - o County
  - o Zip Code/Postal Code
  - o Country
  - o Phone Number
  - o Website (if any)
- Lowest Grade Offered (select from the options provided)
- Highest Grade Offered (select from the options provided)
- Location Description – please describe the area of your community:
  - o Rural
  - o Town
  - o Suburb
  - o City
- *Primary Contact Name

- *Primary Contact Email Address
- *Primary Contact Phone Number
- *What is the mission and purpose of your organization? Please share the mission statement and a short description on how you engage with youth. [750 characters]
- *Number of kids enrolled in programming at your organization
- *Number of children you work with that have demonstrated financial need. You can define what financial need is to your community.

PART II. Applicant Contact Information:

This will be the main individual contacted during the application process and in subsequent years for reporting. Please choose an individual who will stay involved with the bee program. If this contact changes at any point in the future, please notify both The Bee Cause and Whole Kids Foundation.

- *Name
- *Email
- *Title
- *Phone number

PART III. Fiscal Sponsor/Grantee

*A fiscal sponsor is a separate entity (e.g. a non-profit organization or a school PTO) that can receive the funds on behalf of the applying school or organization for fiscal or programmatic needs. If selected, the grant agreement will be signed by an individual with the fiscal sponsor organization and the grant check will be made out to the fiscal sponsor organization. Having a Fiscal Sponsor is **OPTIONAL** and **NOT required.***

- Organization Name
- Organization Contact Information
    - Street
    - City
    - State
    - Zip Code
    - Country
    - Phone Number
    - Website (if any)
- EIN – Employee Identification Number (US Organizations only) / Charity # (Canadian organizations only – 9-digit bin number + 4-digit RR number)
- Fiscal Sponsor Primary Contact Name
- Fiscal Sponsor Primary Contact Email
- Fiscal Sponsor Primary Contact Phone

PLEASE NOTE - If you have a Fiscal Sponsor, they must also be listed as the Grantee Organization. If you do not have a Fiscal Sponsor, you must include the information for the applying school or organization.

Please provide information for the Grantee Organization to whom the check will be written. Then, identify the individual who will be responsible for signing the Grant Agreement. We do not have a preference for who this individual is. Please list someone at your school, organization, or Fiscal Sponsor entity who has the ability to sign formal documents.

- Grantee Organization (This is the organization to whom the grant check will be made out)
- Grantee Organization Street Address
- Grantee Organization City
- Grantee Organization State/Province
- Grantee Organization Zip/Postal Code
- Grantee Signee Name (This is who will sign the grant agreement)
- Grantee Signee Title
- Grantee Signee Email

PART IV. Application

***Please note**: The Renewal Grant does not require live bees. If you plan to use this grant to have live bees return to your campus, we highly advise receiving approval for the bees before you submit this application. Some states, counties, and/or school districts require more extensive approval. This is particularly important when it comes to approval from insurance providers.*

Program Details

1. *Does your school or organization currently host a beehive? Y/N
    a. If yes, please describe how the beehive is managed, including who manages the hive and how often.
    b. If yes, in the case of potential distance learning or time away from campus, how are you managing your hive during extended periods away and/or summer vacation?
    c. If no, do you intend to use the resources in this Renewal Grant to host a hive (part-time or full-time) in the near future?

We highly recommend creating an "emergency plan" in the case of longer periods away from the campus. Please refer to the COVID-19 Guidelines for Your Bees. Link: https://www.thebeecause.org/the-bee-blog/what-to-do-with-your-live-bees-during-the-covid-19-response-guidelines-for-bee-grant-recipients-here/

2. *Please share any complementary bee education or pollinator education that your school or organization engages in, either with or without a beehive.
3. Whether you have a hive or not, how many children are you currently engaging in your bee education programming?
4. Whether you have a hive or not, how many teachers at your school or educators at your organization engage their children in bee education?
5. If the grant is awarded, does the educator(s) have a plan to provide equally effective alternate access to the bee curriculum and/or any bee programming to all intended students within the school or organization?
6. Please share how your community is involved with your bee program, if at all.

Required Reading

Please read through all suggested reading before submitting your application:
● The Renewal Grant Overview
● How to Start + Grow Your Bee Program
● Pay-It-Forward Fundraiser Details

You can find these on The Bee Cause Project's Resource Page:
https://www.thebeecause.org/resources/

7. Have you read through the suggested reading: The Renewal Grant Overview, How to Start + Grow Your Bee Program, Pay-It-Forward Fundraiser Details? Y/N

Hive Support Details

8. What is your goal for this program and how will the Renewal Grant help reach this goal? Please include how your program has developed from when you last received your Whole Kids Foundation and The Bee Cause Project Bee Grant.
9. What lessons did you learn from your initial Bee Grant that you will be applying to your program moving forward? Is there anything you plan to do differently?
10. *Bee Advocate details: Who will be the designated Bee Advocate at your school or organization?
    i. First Name
    ii. Last Name
    iii. Email

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     iv.   Phone Number

     v.   Relationship to the school or organization

Delivery Information

11. Please check below confirming you are aware that, if awarded, this grant will be shipped as one shipment.

     i.   *I am aware that if awarded, I will receive one shipment with my grant materials.*

12. Shipping Address: All shipments will be shipped to the same address based on the information provided below. Please provide an address that can receive deliveries at all times if your school or organization remains closed or will possibly be closed at the time of shipment (February 2022). Shipments can be sent to a home/residential address if necessary.

     i.   Street Address

     ii.   City

     iii.   State or Province

     iv.   Zip/Postal Code

     v.   Country

     vi.   Additional delivery instructions, if applicable

13. Please provide details for an individual that will serve as a Shipping Contact for the delivery.

     i.   Shipping Contract First and Last Name

     ii.   Shipping Contact Phone Number

     iii.   Shipping Contact Email

Budget/Intention

14. Monetary funds cannot be used for real estate, travel costs, or field trips. Any funds spent on a scholarship, such as to attend a training, may not exceed 40%. Please check that you agree to our budgetary restrictions.

     i.   (Please check) I agree to these budgetary guidelines.

15. Renewal Grant Budget: Please provide a budget for how you intend to spend the monetary funds you receive. If you need guidance, please refer to [The Renewal Grant Overview](#) document for more ideas on how to best utilize the grant funds to support your program. (Budget items and costs will be entered into table in online application).

Thank you for applying to the Renewal Bee Grant! All applicants will be notified on December 8th, 2021. We look forward to reviewing your application.

We are here to help you adapt your program wherever it may be this year. Below you will find a few of the pollinator resources, activities, and core compliant lesson plans that are available on our website. These activities are great with or without live bees!

- 6 Week Pollinator Unit Plan (Core Compliant for Grades 3-5, Adaptable for All Grade Levels)
- The Buzzworthy Book Club
- Virtual Field Trips with Educator Guides
- "Bee" a Friend to Pollinators Lesson Plan
- Bee Grant Webinar Series

Find these and many more resources at www.thebeecause.org/resources or www.wholekidsfoundation.org/bee-activities.

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